



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE BLOCK DEVELOPMENT OFFICER**  
&  
**PROGRAMME OFFICER**  
**ITAHAR, UTTAR DINAJPUR**

No:- 03/Estt

Date:- 02/01/2020

**NOTICE**

In pursuance of the G.O No. 5221-RD/O/NREGA/185-03/09(Pt-II) dated 18.10.2017 of the commissioner, P & RD Department, Government of West Bengal, and Memo No. 699/MGNREGS dated:23/12/2019 of the Additional District Magistrate & Additional District Programme Co-ordinator, MGNREGS, Uttar Dinajpur, application are hereby invited from the eligible candidates for the selection to the post of 1(One) no. of Gram Rojgar Sahayak under MGNREGS on purely contract basis for one year, will be posted at GP office.

The engagement may also be terminated by appropriate authority for unsatisfactory service, misconduct etc. of the incumbent concerned. The entry point remuneration of GRS is at the rate of Rs 12000.00/(Twelve thousand) only per month. He may be transferred to any Gram Panchayat under this Block according to their stipulated transfer policy.

**Name of Gram Panchayat where the post of GRS is vacant: Durgapur GP**

**Eligibility Criteria:**

**Age: 18 - 35 years of age (As on 01.01.2020)**

**Educational Qualification: Higher secondary passed in Science/ Vocational stream from any recognized Board/Council with Physics and Mathematics as compulsory subjects with 55% of marks in aggregate. Certificate issued by authorities of other states will be subjected to verification by concerned issuing authority.**

**Technical Qualification: At least 6(Six) months training on Computer application from any recognized institute.**

**Residence: The candidate must be a permanent resident & voter under jurisdiction of entire Itahar Dev. Block.**

**How to apply: Application shall be made on a plain paper as per the prescribed format along with the self attested photocopies of the following documents. Application format will be available at all Gram Panchayat Offices or Itahar Block M.G.N.R.E.G.S cell.**

**Documents required along with the application form: Self-attested photocopies of the following documents must be submitted along with the application form-**

1. Age proof document (Madhyamik Admit Card/Birth Certificate)
2. Proof of Educational Qualification (Marksheet of H.S)
3. Proof of Technical Qualification (6 month computer certificate)
4. Proof of residence ( Epic Card , Aadhar Card , Ration Card etc.)
5. One self-addressed envelope with postal stamp of Rs. 5/-

**Date of submission for Application:** Application will be submitted in the drop box kept in the office of the BDO & PO, Itahar Dev. Block. **Application will be received from 06.01.2020 to 15.01.2020 between 10.30 am to 5.30 pm ( Except Saturday, Sunday and Govt. holidays)** in sealed/pasted envelop. Application submitted through any other mode (Post/Courier service etc) will not be accepted.

**Method of Selection:** After scrutinize all the documents submitted by the candidates a short list will be prepared strictly on merit indicating the rank. If more than one candidate secures same aggregate, marks obtained in Physics and Mathematics will be computed and the candidate securing higher marks in this category will be considered.

**Verification of testimonials:** 3(three) no. of shortlisted candidates will be called to appear in the Itahar BDO Office along with all original testimonials for scrutiny tentatively on 27/01/2020 at 11:30 am. If any candidate fails to appear on the said date and time along with proper documents then his/her candidature will be cancelled. The final result will be publish tentatively on 31/01/2020 on the notice board of the office of the BDO, Itahar and all Gram Panchayat offices under this block.

- (1) Offer letter will be issued to the enlisted candidates as per available vacancy and subject to fulfillment of other conditions as per extent Government rule and orders.
- (2) The authority reserves every right to arrange for a computer proficiency test and verification of antecedent of candidates before issuance of offer letter.
- (3) The authority reserves every right to change/modify/rectify any or entire of the schedule/criteria or cancel this notice any time hereafter upon concurrence from higher authority.

  
Block Development Officer  
&  
Programme officer  
Itahar,Uttar Dinajpur

**Memo no:- 03 /1(20)/Estt.**

**Date:-02/01/2020**

Copy forwarded for kind information to:

- (1) The District Magistrate & District Programme Co-ordinator, Uttar Dinajpur
- (2) The Additional District Magistrate(MGNREGS), Uttar Dinajpur
- (3) The Sub-Divisional Officer, Raiganj Sub-Division Uttar Dinajpur
- (4) The District Nodal Officer(MGNREGS), Uttar Dinajpur
- (5) The District Information Officer, NIC, Uttar Dinajpur, with a request to upload the notice in the district official web portal for wide publication.
- (6) The DP & RDO, Uttar Dinajpur
- (7) The Sabhapati, Itahar Panchayat Samity, Itahar, Uttar Dinajpur
- (8-19) The Prodhan....., Gram Panchayat under Itahar Dev. Block with a request for wide publication.
- (20) Office Notice Board.

  
Block Development Officer  
&  
Programme officer  
Itahar,Uttar Dinajpur

## APPLICATION FORMAT

FOR RECRUITMENT TO THE POST OF GRAM ROJGAR SAHAYAK UNDER MGNREGA

Block: ITAHAR

1. Applicants Full Name(In Block Letter): \_\_\_\_\_

2. Father's /Husband's Name: \_\_\_\_\_

3. Permanent Address: Vill: \_\_\_\_\_, PO: \_\_\_\_\_

Gram Panchayat: \_\_\_\_\_, PS: \_\_\_\_\_

Dist: \_\_\_\_\_, Pin: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_ (DD/MM/YYYY),

5. Age as on 01.01.2019 \_\_\_\_\_ yr \_\_\_\_\_ month \_\_\_\_\_ days

6. Nationality: \_\_\_\_\_ 7. Sex(Male/Female): \_\_\_\_\_

8. Epic No: \_\_\_\_\_, 9. Aadhar No: \_\_\_\_\_

10. Mobile No: \_\_\_\_\_

### 11. Educational Qualification:

Sl. No.	Examination Passed	University/ Board	Year of Passing	Subjects Taken	Total Marks	Marks Obtained	% of Marks	Division
1.	H.S							

### 12. Qualification of Computer Application:

Sl. No.	Course/Certification	Name of the Institute	Duration of the course	Year of Passing	% of marks/grade

**Declaration:** I do hereby declare that all the information furnished in my application is true to the best of my knowledge & belief. If any particulars supplied is found incorrect at any stage of engagement, my candidature is liable to be cancelled by the concerned authority without any further notice. I have read the content of advertisement thoroughly and agree to abide by the rules, regulations and procedures for appointment to the post applied for.

Place:

Date:

\_\_\_\_\_  
(Signature of the Candidate)

N.B. Self attested photocopies of all relevant certificates must be attached with this application form

Affix self  
attested recent  
Colour  
passport size  
photograph  
here